



SYDNEY MASTERS HOCKEY ASSOCIATION (Inc)

**Minutes of General Meeting Held at North Ryde RSL Club
Monday 16th March 2020**

Meeting Opened: 7:10pm.

Special Note: It was agreed to discuss the COVID – 19 situation and impact on the SMHA competition at the meeting. The meeting was conducted by first going through the normal agenda. While it was acknowledged that the competition may have been impacted by COVID – 19, in general normal business was conducted as if the competition would continue.

1. Attendance:

David Alexander	President
Stephen Reilly	Deputy President
James Fordham	Director
Craig Millar	Director
Robbie Sutton	Director
Rohan McCoy	Director Finance
Simon McCoy	Competition Manager

2. Apologies:

Eddie Gallagher	Director of Administration
Craig Millar	Director

3. Conflicts of Interest:

NIL

4. Acceptance of Minutes

Moved: James Fordham **Seconded:** Dave Alexander **Carried**

5. Business arising from Minutes

- Aged debtors still being chased.
- Final draw, still work in progress – some final touches required.
- Dongles in use on both laptops and it appears match card completion is far better. All games closed out last week.
- Other items to be discussed in Items below considering of COVID – 19 impact.

6. Financial Report

March financials presented.

The financials included some of costs and income associated with the four representative teams that went to Bathurst 13-15th March.

The 2020 Budget was also presented.

The Budget plans for a small profit for the year.

The planned cost per game per team will remain the same as 2019 at \$275.00

The holding of the 35s and 55s State Championships at Moorebank reduced the income given that no accommodation would be required for teams and support personnel.

Moved: Rohan McCoy

Seconded: Robbie Sutton

Carried

7. Business arising from Financial Report and 2020 Budget

- The accommodation for Bathurst is being worked through after some issues with what rooms were booked at the Heritage Motor Inn. Accommodation was found for players who didn't have rooms booked according to the Heritage. However, this did require 3 players being put into another motel.

Accommodation invoicing will be done for the three players affected and they were OK with the alternative and the cost.

Action: Simon to be refunded for initially putting up the room cost for alternative accommodation.

- A tent was hired for Bathurst given the 4 teams. This proved popular given the hot conditions on Friday, the cold on Saturday and all teams making the finals. Ideally, if four teams play at one location in the future a tent should be hired.
- Time slots on draw noted as "not required - cancel" have been advised to SOPA.
- Invoicing for 2020. It was discussed and agreed to send out team / club invoices prior to the end of March 2020. Payment requirements will be 50% prior to the end of April and remainder by the end of May 2020.

If there was any change to the competition (teams) games played due to COVID – 19 then clubs would be refunded based on \$275 per game not played.

Action: Rohan to send out Invoices for 2020 fees

- The potential financial impact of a competition shortened / cancelled due to COVID – 19 was discussed. It was noted that:
 - field hire was the major expense and SMHA had yet to be invoiced for March. Field hire with SOPA should be able to be cancelled.
 - Umpires are paid on a games done basis.
 - The Bathurst carnival do already should be an approximate break even event.
 - Other variable costs would be covered by invoicing of games played to date.
 - Fixed costs would be covered by surplus funds held but some might be reduced / mitigated depending on stoppage duration.

8. Competition / Administration / Representatives Discussion.

- **Main Competition Draw Planning**

A draw for the first ~6 rounds of the competition (up to the end of April / early May) was released to the web site and team coordinators prior to the planned start of the season.

Draw was based on:

Premier League:	4 teams x 5 rounds	= 15 games	All teams in finals
Sydney Cup:	8 teams x 2 rounds	= 14 games	
Masters Grade:	7 teams x 2 rounds + 2 games	= 14 games	
Legends Grade:	8 teams x 3 rounds + cross over	= 13 games	
	All teams in finals		

Ryde did not put a team in Premier league but have one in Legends Open Age.
Macquarie Uni will field a team in Sydney Cup.
Easts promoted from Legends Open Age to Masters grade.

The complete draw will be issued for review by end of March.

Action: Robbie to send out draw by end of March 2020.

- **Web Based Match Cards**

- Match cards must be filled out prior to games & match cards have to be closed out at the end of the game. If a match card is not closed out it has ramifications for both teams and on future games. Some leeway is to be given for the first two infractions of not closing out a match card prior to the game starting. After the 3rd infraction a penalty of "match forfeited" will be issued to the infringing team.
- Umpires are to check match cards prior to the start of a game. If the card is not filled out, then the team coordinator or nominated replacement will be required to sit out starting the game until they have filled out the match card properly.
- Further discussion is required around qualification of players for finals and for promotion to a higher grade based on players who were available for a forfeited game.
- Last week (week ending 14th March) all match cards were closed out properly which may have been helped by having dongles to improve connecting and connectivity.

- **Goalkeeper.**

████████████████████ GK played for the ████████ Masters team. This is not allowed by the current 2019 SMHA rules or the draft 2020 rules. Penalties will apply for any further discretions.

Action: Simon to send note to ██████████ team coordinators re abiding by rules and penalties to be applied in future.

- **Representatives**

- **Over 50s and Over 65s - Bathurst**

Teams very successful:

O50's A Won 2 – 1 v Parkes in X time and shootout

O50's B Lost 1 – 3 v Randwick

O65's A Won 1 – 0 v

O65's B Lost 2 – 0 v

- **Over 55s and Over 35s - Moorebank**
 - Teams selected for 55s A and Bs. Both teams have full rosters.
 - 35s - Have 12 players nominated. Many avenues have been chased up to get more players but with much success. Agree to keep nomination pending any announcements re the carnival going ahead (due to COVID – 19).
- **Accommodation at Hosting Towns / Cities for Sydney Teams**

In the past accommodation has been arranged by SHMA (or representative). This requires a reasonable amount of detailed management. This requires deposits to normally be paid by SMHA months in advance.

Briefly discussed if an alternative approach should be taken to player accommodation particularly given the wide variety, flexibility and prices of accommodation available via web-based booking services.

Agreed to defer to the To Do List as accommodation for Tamworth has been booked and will review prior to year end.
- **Rep Team Uniforms and Apparel**
 - Socks ordered and received.
 - Order placed with Steve Gregory for shorts, polos and windjacks. Yet to be delivered.
 - Ball bags and match balls ordered from Just Hockey and received.

Action: Steve to follow up Steve Gregory on delivery

9. General Business:

- **Wi-Fi Connectivity at Homebush Park**
 - Dongles purchased and with laptops.
- **Photo IDs**
 - Photos of all players are to be provided to the board by team coordinators. The purpose of this is so that umpires can confirm that players on the pitch are the same as listed on match cards.

Action: To be discussed. This is not time critical. Umpires and team coordinators to focus on using the system and getting this right as a priority.
- **Umpires**
 - Craig mentioned that currently 2 umpires were available for each age State Championships.
 - Potential 3rd spot could be organized. Dave to advise of his availability.
 - Robbie has been selected to umpire at the Masters World Championships in South Africa.
 - Craig and Dave Coles have been extended expressions of interest for the World Championships in Japan and South Africa.
- **Pitch 2 Issues**

Scoreboard

 - The main scoreboard on P2 does not work. The temporary scoreboard that has been provided is an adequate scoreboard but is located in a spot where it is not visible.

Followed up with SOPA – should be a new scoreboard by May (sometime).

- **Update Rules for 2020**

- Rules were updated to draft format and sent out for comment.
- Comments tabulated and draft revised where possible (not requiring discussion with Board).
- At meeting each point requiring discussion was reviewed and agreed for update to draft.
- Discussion list added to end of these meeting minutes.

Action: Steve to update based on discussion and send out for review.

- **Items in Storage Unit**

The storage unit currently has in it: old match cards, old Sydney Rep shirts (we have 4 current sets) and 2 x defibs. Agreed that:

- Old match cards etc. to be dumped / recycled.
- Old shirts to be dumped / recycled.
- Defibs – see if they work and put to purpose.

Action: Steve to follow up.

- **COVID – 19**

Situation of the developing COVID – 19 virus on the SMHA competition was discussed including the financial impact and draw issuing.

Various information obtained suggested that Hockey would be suspended until the 2nd May 2020 and State Carnivals would also be suspended / cancelled. The formal notification was most likely to be made on Tuesday 17th March 2020.

It was agreed that:

- Games scheduled for 17th March and onwards would continue until formal notification to act was received from Hockey NSW, Hockey Aust etc. – a higher governing authority.
- If the notification came prior to 2pm 17th March, the games on the 17th March would be suspended.
- If the notification came after 2pm 17th March, the games would proceed.
- If games did proceed, players would not be allowed to use the change rooms and there would be minimal player interaction in the dugout area.
- Rules issued by Hockey NSW regarding COVID – 19 would be in place.

Post the meeting on 17th March 2020:

- **Hockey Aust and Hockey NSW issued a note strongly recommending all hockey related activities be suspended until the 2nd May 2020.**
- **Hockey NSW Masters cancelled all remaining state championships.**
- **At this stage Masters Nationals are proceeding.**

Actions:

- **Team coordinators and umpires were notified of suspension and games on Tuesday 17th and Wednesday 18th March did not proceed.**
- **SOPA notified of Hockey suspension and cancellation of field hire across this period.**

Meeting Closed: 9:15 pm

Next Meeting: 7.00 pm Monday 20th April 2020
North Ryde RSL Club
27-41 Magdala Rd, North Ryde NSW 2113

Meetings: 3rd Monday of each month generally as below:

- 18 May
- 22 June – normally would be 15 June (SHA effect Robbie and Rohan is this date as 08/06 Long Weekend + June has 5 Mondays)
- 20 July
- 17 August
- 21 September
- 19 October
- 16 November
- 7 December AGM